

ECHO, INC. – GROUP VOLUNTEER INFORMATION SHEET
ECHO, Inc. Food Bank, 401 S. Commercial, Farmington 87401, 505-325-8222
Thank you for your interest in Helping to Feed Our Neighbors

Group name: _____ Date _____

Mailing Address: _____ Phone: _____

Director or Emergency Contact: _____ Emergency Phone: _____

Email: _____

ALL INFORMATION HEARD OR LEARNED ABOUT OTHERS WHILE AT ECHO, INC. ARE **STRICTLY CONFIDENTIAL** AND WILL NOT BE REVEALED TO THOSE OUTSIDE ECHO, INC. Our information will not be shared either

_____ Yes, we have helped or worked for other non-profits in the past (List: _____)
_____ No, have not had the privilege of helping or working for service agencies before.

These are the types of things we did on previous volunteer jobs: _____

(Please let us know if you DON'T want to repeat those kinds of tasks!)

CHECK ONE: Activity Level

_____ Yes, our group members are physically able and willing to lift food boxes;
Weight limit (circle one) 30 lb 40 lb 50 lb
_____ No, we are not able or willing to lift at this time

We would like to serve ECHO, INC. in the following ways (circle all that apply):

Packing food boxes **Helping on food distributions** ___ **On Site** ___ **off – site in other cities**
Sorting food

My schedule would allow me to help out:

_____ Regularly, 1 time per week Best day usually: _____
_____ 1 or 2 times each month Best week usually _____
_____ On-call, would work when called IF available
_____ Other, please describe: _____

Please initial:

_____ We understand that our offer to help ECHO, INC. as a volunteer is offered without payment. And yes, we know the offer is a crazy one!
_____ We will abide by all ECHO, INC. policies and procedures.

We heard about ECHO, INC. from: _____

PS. We REALLY love our Volunteers and could not help those in need in our communities without YOU. We value your time and want to make the most of it. We would like to have appropriate tasks and space available so you fell good about the help you provided while here. We do have limited work stations/spaces and do schedule volunteers in advance. If you would like to make any changes to your scheduled time(s), please call us at 505-325-8222. Thanks.

Signed: _____ Interviewer: _____ Approved: Y N .

_____ Orientation: _____